

**REGISTRATION FORM for the §9 FHStG MBA degree programme
International Hospitality and Spa Management**

Academic degree(s):	
Family name:	
First name:	
Private Address (Road, postal-code, etc.):	
Sex:	<input type="checkbox"/> male <input type="checkbox"/> female
Tel:	
Email:	
Date of birth:	
Nationality:	
Social security no.:	
Present employer:	
Type of activity:	

All course fees (EUR 3,500 per semester, included EUR 19 ÖH membership fee) are payable per semester to

FH JOANNEUM GmbH
 IBAN: AT885600020141232330
 BIC: HYSTAT2G
 Landes-Hypothekenbank Steiermark AG
 reference: **FHJ – International Hospitality and Spa Management.**

After receiving the official letter of acceptance a commission fee of EUR 1,000 has to be paid within 2 weeks to the FHJ account. This commission fee will be deducted from the course fee of the first semester. Remaining payment for the 1st semester (EUR 2,500) must be made no later than 1 month prior to the start of the semester. (Note: Please find more details in the General Terms and Conditions)

By signing this document I hereby register for the §9 FHStG MBA degree programme in International Hospitality and Spa Management and accept the enclosed General Terms and Conditions.

Date:

Signature: _____

Please forward this registration to the Head of the programme:

Contact:

FH JOANNEUM Bad Gleichenberg
International Hospitality and Spa Management
attn. Mag. (FH) Daniel Binder
eMail: daniel.binder@fh-joanneum.at
Kaiser-Franz-Josef-Straße 24
8344 Bad Gleichenberg, AUSTRIA

Documents required for application:

- **REGISTRATION FORM**

- **CV**

Please enclose a signed CV including a passport photo with your registration.

- **Letter of motivation**

Please explain the reasons why you have chosen the **MBA degree programme in International Hospitality and Spa Management** and what you expect from the course in terms of your future career.

- **Certificates**

Please enclose copies of certificates of your secondary school leaving examination and the highest qualification obtained. Please also enclose copies of certificates of participation for any relevant further education courses you have attended as well as letters of recommendation providing evidence of your professional experience.

GENERAL TERMS AND CONDITIONS
of the §9 FHStG MBA degree programme in
International Hospitality and Spa Management
at FH JOANNEUM Gesellschaft mbH

§ 1 Conditions for registration

(1) By signing the Registration Form the participant accepts the General Terms and Conditions of the **§9 FHStG MBA degree programme in International Hospitality and Spa Management** at FH JOANNEUM (hereinafter referred to as FHJ). This registration shall be deemed to be binding and legally valid.

(2) The Head of Degree Programme shall, however, be entitled to select participants in accordance with a course-specific selection procedure and to reject registrations until 4 weeks prior to the start of the course without giving reasons and without the registrant being entitled to assert claims in this regard.

(3) FHJ reserves the right to postpone or cancel the course due to an insufficient number of participants or for other good cause. Any course fees paid until that time shall be refunded.

(4) FHJ also reserves the right to change lecturers (including at short notice) if this should become necessary. Such changes shall not entitle the participants to cancel their registration, reduce the course fee or claim damages.

§ 2 Payment conditions

(1) Commission fee: After receiving the official letter of acceptance a commission fee of EUR 1,000 has to be paid within 2 weeks to the FHJ account. This commission fee will be deducted from the course fee of the first semester. Please find more details in § 3 Conditions for cancellation in this document.

(2) The rest of the course fee for the first semester (EUR 2,500) must be received on the FHJ account specified in the Registration Form no later than 1 month prior to the start of the semester.

(3) The course fees for the 2nd, 3rd and 4th semester (EUR 3,500 each) have to be paid 2 weeks before the next semester starts.

(4) All course fees are stated in euros. They do not include expenditure incurred by the participant as a result of participation in the course, e.g. books, food, accommodation, travel to and from the course etc.

(5) The course fee is at present exempt from VAT. If the fee is subsequently found to be subject to VAT, FHJ shall be entitled to charge VAT retroactively and the participant agrees to pay the VAT retroactively in such a case.

(6) Participants are not entitled to attend the course until full payment of the course fee and the ÖH membership fee has been received. In the event of default of payment the participant is expressly not entitled to attend the course.

(7) If the participant fails to complete the course within the prescribed 4 semesters, an administrative fee of 500 euros will be charged for any additional semester.

§ 3 Conditions for cancellation

(1) In terms of any cancellation the commission fee for the first semester (EUR 1.000) will not be refunded, except the fact, that the participant can proof that legal authorities have denied to donate a visa to the participant.

(2) If participants cancel their registration in a written request to the Head of Degree Programme before no later than 2 weeks prior the start of the course, already paid course fees, less the commission fee, will be refunded.

(3) In the event of cancellation after the start of the semester, no course fees will be refunded.

§ 4 Liability

(1) The knowledge acquired and applied in the course shall not give rise to any liability claim against FHJ.

(2) Any liability for injuries or damage incurred during the course shall be expressly excluded to the extent provided by law. Liability for slight negligence, compensation for consequential damage, financial loss, loss of profit or damage arising from third party claims shall be excluded in any case. Every participant shall be responsible for their own actions and shall be obliged to indemnify and hold harmless FHJ in respect to such claims.

(3) FHJ accepts no responsibility for theft, loss or damage of any items brought along to the course, including but not limited to valuables.

(4) The FHJ House Rules, IT Regulations and Library Regulations shall apply as amended. Repeated violation of the FHJ House Rules or other regulations may result in exclusion from the course. The course fee will not be refunded in such cases.

§ 5 Data privacy

The participant expressly agrees to receive further information regarding professional training from FHJ. The participant may at any time withdraw this consent in writing.

§ 6 Copyright

The learning content as well as any teaching and learning material (such as lecture notes, electronic data carriers, videos, etc.) made available to the participants shall be the sole intellectual property of FHJ or the respective authors and shall be provided exclusively for the

personal use of the participants. Reprinting or other forms of reproduction of the teaching and learning material shall require the express consent of the Head of Degree Programme.

§ 7 Miscellaneous

(1) These General Terms and Conditions shall apply to the **§9 FHStG MBA degree programme in International Hospitality and Spa Management** run by FHJ.

(2) If individual provisions of these Terms and Conditions become invalid or unenforceable the validity of the remaining provisions shall not be affected. Any invalid provision shall be replaced by a valid provision that most closely matches the intent of the original provision. In case of doubt, the invalid provision is deemed to have been replaced by a legally valid provision.

(3) There are no collateral agreements other than the provisions set out in writing in these Terms and Conditions. Any modification of these conditions, including a waiver of the written form requirement, shall be made in writing to be valid.

(4) These Terms and Conditions shall be governed by Austrian law.

(5) Any disputes arising out of and in connection with these Terms and Conditions shall be subject to the jurisdiction of the competent court in Graz.