



Internship announcement- Communications & Social Media



Your tasks:

- Create graphics and design layouts for external and internal communications, including flyers, brochures, briefing documents, website, social media accounts, and event campaigns
- Modify existing materials including handouts, PowerPoint templates, etc.
- Assist with drafting and scheduling content for GICC's social media platforms including LinkedIn and Twitter
- Assist in setting and implementing membership campaigns
- Organize and participate in events
- Support general membership tasks

Job requirements:

- Proficiency in using the Adobe Creative Suite including Photoshop, Illustrator, InDesign
- Social media and web-savvy, and brimming with ideas about creative ways to engage with our members and business partners
- Excellent knowledge of MS Office (Word, Power Point)
- Great attention to detail
- Teamwork
- Knowledge of video editing tools while not a requirement, would be desirable
- Basic English knowledge

Contact:

German- Irish Chamber of Industry and Commerce - AHK Ireland
5 Fitzwilliam Street Upper
Dublin 2

Anna Kraft
Communication & Public Affairs Manager
Tel: 00353 (0)860859373
Email: Anna.Kraft@german-irish.ie
Web: www.german-irish.ie