

Usage Guidelines

for the provision and use of a student ID card

Art. 1 Electronic ID card for students

The front of the electronic ID card for students in credit card format contains a photograph of the student, his/her first and family name, date of birth, matriculation number and the validity period.

Each student is responsible for extending the validity of his/her ID card each semester. Printers are available on all campuses so that students can have the current validity date printed on the ID card, provided that they have paid the ÖH membership fee for the current semester.

Art. 2 Obtaining the student ID card

At the beginning of their studies, each student receives an ID card (plastic card).

Art. 3 Functions of the student ID card

The student ID card provides evidence that the student is enrolled as a regular or associate student on one of the Provider's degree programmes or courses. In addition, it also serves as a key (room access function for specific rooms of the degree programme or course and the buildings of FH JOANNEUM) and as a copy card.

The ID card ceases to have the above-mentioned functions once a student actually completes his or her programme (graduates) or withdraws from the course (drop-outs).

Art. 4 Student's obligations

The student undertakes to use the student ID card carefully and in accordance with its purpose, and to store it conscientiously. The student expressly agrees to compensate the Provider for any damage incurred.

The student shall use the student ID card in the manner specified in Art. 3 in strict compliance with the House Regulations, and shall carry it with him/her as evidence of his/her identity as a student of the Provider when on the Provider's premises.

In the interests of the security of all students and of the Provider's premises and infrastructure, the student ID card must not be lent or passed on to any other person, not even for a short period of time. The ID card must not be used to obtain access to the premises for accompanying persons.

If the ID card is lost, the student shall immediately notify the office of the respective degree programme or course or the Study Center and keep proof of this notification.

Art. 5 Infringement of the obligations

In particular in the event of an infringement of Art. 4 and if damage results from the incorrect use of the student ID card, the Provider reserves the right to block the functions listed under Art. 3 immediately and until further notice – irrespective of any claims for damages arising for instance from an infringement of the obligations.

Art. 6 Reissue of a student ID card

If a new electronic student ID card is required, for example due to loss or damage, the student shall apply for the issue of a new card to the office of the degree programme or course or in the Study Center. In addition, the amount of € 15.00 shall be payable to cover the production costs.

Art. 7 Miscellaneous

The Provider reserves the right to restrict the functions listed under Art. 3, in particular the room access function, for instance outside lecture times.