



Information for Incoming Exchange Students

Dear students! We are very happy that you have decided to apply to FH JOANNEUM as incoming exchange students. Please read this information carefully and contact us via international@fh-joanneum.at if you have any questions.

Information about courses and study programs at FH JOANNEUM

You have been nominated to a specific program of studies by your home university. If you do not know which program of studies you have been nominated to, please ask us via e-mail.

Students at our campus in Graz can only choose courses from the program they were nominated to. It is not possible to mix and match between different programs of study.

Our campuses in Kapfenberg and Bad Gleichenberg offer a program in English especially designed for incoming exchange students with a wide range of courses from different programs of study, where it is possible to mix and match between different programs of study.

International program Kapfenberg: [information here](#)

International program Bad Gleichenberg: [information here](#)

You will need to upload a proof of language competence in the language of instruction (English or German, depending on the program of studies) correspondent to level B2 of the Common European Framework of Reference for Languages. We do not require a specific test, any diploma is fine, as long as your level of competence is clearly indicated. If the language of instruction is your mother tongue, you do not need to upload a proof of competence.



Housing information for Incoming Exchange Students

All incoming students are expected to organize their housing by themselves. We do not offer on-campus housing.

Accommodation in Graz

Housing Office OeAD (recommended)

Accommodation in student residences is allocated by the OeAD (Österreichischer Austauschdienst – Austrian Exchange Service) on a semester basis. To receive a room allocation, please register on the [website of the OeAD housing services](#).

You are also free to look for your own apartment or flat share in Graz.

The following links may help with your search:

- [Accommodation in Graz](#)
- [Dormy.at](#)
- [Campusboard](#)
- [WG gesucht](#)

Accommodation in Kapfenberg

The department for International Relations will help you with your accommodation search at the Kapfenberg campus. Please email the contact on-site: international-kbg@fh-joanneum.at

- [Accommodation in Kapfenberg](#)

Accommodation in Bad Gleichenberg

The department for International Relations will help you with your accommodation search at the Bad Gleichenberg campus. Please email the contact on-site: international-bgb@fh-joanneum.at

- [Accommodation in Bad Gleichenberg](#)

Visa, entry and residence information for Incoming Exchange Students

Nationals of EU/EEA countries or Switzerland do not need a visa and enjoy the freedom of domicile ("Niederlassungsfreiheit"). If you have sufficient financial means to finance your stay in Austria and valid health insurance covering all the necessary costs, you only need a valid travel document (passport or ID card) in order to enter and reside in Austria. Please note that all EU/EEA citizens are required to obtain a confirmation of registration for EU and EEA citizens ("Anmeldebescheinigung") within the first four months of their stay in Austria.

Nationals of non-EU/EEA countries studying in Austria for up to six months must file an application for a residence visa (Visum D) with the competent Austrian representative authority in their home country. American and Canadian citizens are also eligible to apply for a visa in one of Austria's neighboring countries upon arrival. It is not possible to apply for or renew your visa in Austria.

Nationals of non-EU/EEA countries studying in Austria for more than six months must file an application for a residence permit. If you are entitled to enter Austria without a visa you can file this application in Austria. If you are not entitled to enter Austria without a visa the application will be processed by the Austrian representative authority in your home country. As this procedure may take some time you should submit your application to the relevant authority at least three months prior to your planned entry to Austria.

You will find all relevant information about entry and residence requirements on the [website of the Austrian Exchange Service \(OeAD\)](#).

Insurance information for Incoming Exchange Students

Exchange students studying at FH JOANNEUM must be covered by sufficient insurance throughout their stay. In the next step, you will have to upload a confirmation of insurance for the duration of your stay in Austria. This has to be done before your arrival in Austria.

Students from EU/EEA countries usually are covered by national health insurance in their home country and are entitled to receive medical treatment in Austria upon presentation of the European Health Insurance Card (EHIC).

Students from non-EU/EEA countries are free to take out their own insurance for their stay in Austria. If taking out insurance in your home country, you must prove that the amount covered by the contract is at least € 100.000,-- (hundred thousand Euro) and that bills exceeding € 1000 (thousand Euro) will be paid directly to the relevant hospital or doctor. Please note that if you are applying for a residence permit, not all foreign insurance plans are accepted. In this case, we strongly recommend taking out an Austrian insurance plan.

Based on our long-standing experience with foreign insurance providers, we recommend taking out the [FeelSafe insurance](#). With [FeelSafe](#) you can fulfill the legal requirements in the quickest, easiest, most convenient and most affordable way. You do not need any paperwork nor do you need to go anywhere personally. FeelSafe is accepted by the government for your stay in Austria. You can choose from the travel insurance for the C-Visa for up to 90 days stay or the long-term insurance for the D-Visa and Residence Permit. With FeelSafe you are fully privately insured - meaning you have access to all doctors (including private doctors) and some extra coverage.



Information about Orientation Packages for Incoming Exchange Students

We offer four different orientation packages to help you prepare for studying at FH JOANNEUM and assist you with the various administrative issues involved. If you are accepted as an exchange student, you will receive further information on how to sign up from us via e-mail.

ADMIN Package

Participation in this basic package is obligatory for all exchange students, and it constitutes the official start of your semester abroad. In this basic package we will help you take care of all the administrative issues that must be dealt with when studying at FH JOANNEUM and living in Austria.

Duration: 4 days (Monday-Thursday)

Fee: free

CULTURE&FUN Package

Have some fun before the semester starts! This package offers you a great opportunity to get to know Graz, Styria, and your new colleagues in a relaxed atmosphere.

This package includes:

- An extensive social program with intercultural workshops and excursions - get to know FH JOANNEUM, your new home and your colleagues in a relaxed atmosphere.
- Extensive administrative assistance - we will help you take care of all the paperwork you need to complete in order to live in Austria and study at FH JOANNEUM.

Dates: One week (Monday-Friday)

Fee: EUR 100,--



LANGUAGE Package

Use the time before the semester start for an intensive language course to prepare you for studying at FH JOANNEUM. Improve your German in a pleasant atmosphere over a course of 60 study units (this is twice as much as a two-hour semester course). If you have no knowledge of German, this intensive course will equip you with the basic skills to immerse yourself in your studies.

This package includes:

- A three-week German language course at your level.
- Extensive administrative assistance - we will help you to take care of all of the paperwork you need to live in Austria and study at FH JOANNEUM.

Dates: Three weeks

Fee: EUR 275,--

PREMIUM Package

This package includes:

- A three-week German language course at your level: Use the time before the semester start for an intensive language course to prepare you for studying at FH JOANNEUM. Improve your German in a pleasant atmosphere over a course of 60 study units (this is twice as much as a two-hour semester course). If you have no knowledge of German, this intensive course will equip you with the basic skills to immerse yourself in your studies.
- An extensive social program with intercultural workshops and excursions - get to know FH JOANNEUM, your new home and your colleagues in a relaxed atmosphere.



- Extensive administrative assistance - we will help you to take care of all of the paperwork you need to live in Austria and study at FH JOANNEUM.
- Lunch on all days with activities in the morning and afternoon.

Dates: Three weeks

Special Offer: EUR 355,--