

Information on Outgoing Lecturers and Staff Mobility according to GDPR

Staff undertaking staff training / lecturers undertaking a teaching assignment as part of Erasmus+

Data processing, purpose and legal basis

Your application to undertake a mobility period abroad supplements your Employment Contract concluded with FH JOANNEUM Gesellschaft mbH, Alte Poststrasse 149, 8020 Graz.

Your data specified in the application and the table below will be processed by FH JOANNEUM staff according to Article 6 (1) (b) of the General Data Protection Regulation (GDPR) for the purpose of processing your application.

Category	Data
Personal details	First name, last name, gender, nationality, FH JOANNEUM email address
Employment at home university (= sending institution)	Name of sending institution, country of sending institution, contact details and function of international coordinator at sending institution, degree programme, institute, department, professional experience
Details on mobility at receiving institution	Country of receiving institution, name of receiving institution, planned mobility programme, if as lecturer: number of teaching hours, planned/actually completed mobility period, academic year, semester, working language used

There is no legal obligation to provide these details; failure to provide this information will, however, prevent us from processing your application and prevent you from undertaking a mobility period abroad under the Erasmus+ programme.

Data processors

If you receive financial funding from the European Union, the data specified in [§ 10a of the OeAD Act](#) (OeAD-G) will be transferred (or disclosed) to OeAD GmbH, Ebendorferstrasse 7, 1010 Vienna, info@oead.at, based on Article 6 (1) (c) of the GDPR (compliance with a legal obligation pursuant to § 2g of the Research Organisation Act, FOG), for the purpose of processing the funding application, managing the funding granted and preparing the final accounts.

Your data will also be shared with the Directorate-General for Education, Youth, Sport and Culture of the European Commission (https://ec.europa.eu/info/topics/education-and-training_en) pursuant to Regulation (EU) No. 1288/2013 of the European Parliament and of the Council establishing 'Erasmus+'.

Data processing agreements have been concluded with service providers for the maintenance of IT systems, database systems, administration software and the access system.

Data processing and transfer to third countries

If the receiving institution is domiciled in a third country outside the EU for which there is neither an adequacy decision by the EU Commission according to Article 45 of the GDPR nor appropriate data protection safeguards according to Article 46 of the GDPR, including binding data protection rules according to Article 47 of the GDPR, it can be assumed that this country does not offer an adequate level of protection.

Pursuant to Article 49 (1) of the GDPR personal data may only be transferred to such a third country if the transfer is necessary for the performance of a contract between the data subject and the controller or the implementation of pre-contractual measures taken at the data subject's request (Article 49 (1) (b) GDPR) and/or the transfer is necessary for the conclusion or performance of a contract concluded in the interest of the data subject between the controller and another natural or legal person (e.g. partnership agreement with the receiving institution) (Article 49 (1) (c) GDPR).

Since the transfer of your personal data to the receiving institution in the third country is a prerequisite for undertaking your staff training or teaching assignment under the Erasmus+ programme and completion of this mobility period is a supplementary part of your Employment Contract, the legal basis for the data transfer is Article 49 (1) (b), and Article 49 (1) (c) in cases where there exists or may exist a partnership agreement with the receiving institution.

Other data subject rights

You have the following rights:

- the right of access, i.e. the right to obtain information about the personal data concerned (Art. 15 GDPR),
- the right to rectification (Art. 16 GDPR) or erasure (Art. 17 GDPR) or restriction of processing (Art. 18 GDPR) under the conditions specified in the relevant provisions,
- the right to data portability (Art. 20 GDPR) if the related data processing is based on consent or contract performance and is carried out by automated means, as far as technically feasible, which can be asserted against FH JOANNEUM Gesellschaft mbH, datenschutz@fh-joanneum.at in its capacity as data controller, and

- the right to lodge a complaint

with the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, tel.: +43 1 52 152-0, email: dsb@dsb.gv.at, as the competent supervisory authority.

Further details (e.g. time limits for erasure) concerning the processing of your personal data can be found in our privacy policy at <https://www.fh-joanneum.at/hochschule/organisation/service-abteilungen/personal-und-recht/>.

I hereby confirm that I have read and understood the privacy policy and expressly consent to the use, processing and transfer of my data as described therein.

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Place, Date

Signature of Lecturer / Staff Member