

Information for Outgoing Students according to GDPR

Students spending a semester abroad as part of the Erasmus+ programme

Data processing, purpose and legal basis

Your application to undertake a semester abroad supplements your Student Agreement concluded with FH JOANNEUM Gesellschaft mbH, Alte Poststrasse 149, 8020 Graz.

Your data specified in the application and the table below will be processed by FH JOANNEUM staff according to Article 6 (1) (b) of the General Data Protection Regulation (GDPR) for the purpose of processing your application and for performance of the Student Agreement and will be transferred to the receiving institution abroad.

Category	Data
Personal details	First name, last name, personal identifier, gender, date of birth, nationality, address, telephone number, email, emergency contact
Studies at home university (= sending institution)	Name of sending institution, country of sending institution, contact details and function of international coordinator at sending institution, degree programme, institute, department, level of studies, semester status, student grants and allowances
Studies at host university (= receiving institution)	Exchange programme, country of receiving institution, name of receiving institution, number of planned/actually completed ECTS credits, name of planned/actually completed course units, planned/actually completed mobility period, academic year, semester, (main) language of instruction used, proficiency in language of instruction, attendance of preparatory language courses
Data required for Erasmus grant	Home address and telephone number, banking details, participation in Online Linguistic Support
Other documents (if requested by receiving institution)	Academic Transcript (study progress, title of written assignments and course units, analyses, study reports, internships), passport number/copy if required, Learning Agreement, other application documents (CV, motivational letter, photos, portfolios), confirmations of attendance, Acceptance Letter; if requested by receiving institution: information on financial situation (e.g. bank or account statements and/or insurance certificates), health certificates, TOEFL/IELTS results, information about accommodation

There is no legal obligation to provide these details; failure to provide this information will, however, prevent us from processing your application and prevent you from completing a semester abroad.

Data processors

If you receive financial funding from the European Union, the data specified in [§ 10a of the OeAD Act](#) (OeAD-G) will be transferred to OeAD GmbH, Ebendorferstrasse 7, 1010 Vienna, info@oead.at, based on Article 6 (1) (c) of the GDPR (compliance with a legal obligation pursuant to § 2g of the Research Organisation Act, FOG), for the purpose of processing the funding application, managing the funding granted and preparing the final accounts and your email address will be transferred to the Erasmus+ Programme for Online Linguistic Support (OLS; <https://erasmusplusols.eu/>; "Unit A1 – Erasmus+ Support for policy reform and online linguistic support, Education, Audiovisual and Culture Executive Agency; Office J-59 06/33.BE-1049 Brussels/Belgium, EACEA-EPLUS-OLS@ec.europa.eu). Your data will also be shared with the Directorate-General for Education, Youth, Sport and Culture of the European Commission (https://ec.europa.eu/info/topics/education-and-training_en) pursuant to Regulation (EU) No. 1288/2013 of the European Parliament and of the Council establishing 'Erasmus+'.

Data processing agreements have been concluded with service providers for the maintenance of IT systems, database systems, administration software and the access system, including but not limited to an agreement for support purposes concluded with the company SOP Hilmbauer & Mauberger GmbH & Co KG, Siemensstrasse 5, 3300 Amstetten (<https://www.sop-at.com/de/produkte/mobility-online/>).

Data processing and transfer to third countries

If the receiving institution is domiciled in a third country outside the EU for which there is neither an adequacy decision by the EU Commission according to Article 45 of the GDPR nor appropriate data protection safeguards according to Article 46 of the GDPR, including binding data protection rules according to Article 47 of the GDPR, it can be assumed that this country does not offer an adequate level of protection.

Pursuant to Article 49 (1) of the GDPR personal data may only be transferred to such a third country if the transfer is necessary for the performance of a contract between the data subject and the controller or the implementation of pre-contractual measures taken at the data subject's request (Article 49 (1) (b) GDPR) and/or the transfer is necessary for the conclusion or performance of a contract concluded in the interest of the data subject between the controller and another natural or legal person (e.g. partnership agreement with the receiving institution) (Article 49 (1) (c) GDPR).

Since the transfer of your personal data to the receiving institution in the third country is a prerequisite for undertaking and completing your semester abroad and completion of this semester is a supplementary part of your Student Agreement, the legal basis for the data transfer is Article 49 (1) (b), and Article 49 (1) (c) in cases where there exists a partnership agreement with the receiving institution.

Other data subject rights

You have the following rights:

- the right of access, i.e. the right to obtain information about the personal data concerned (Art. 15 GDPR),
- the right to rectification (Art. 16 GDPR) or erasure (Art. 17 GDPR) or restriction of processing (Art. 18 GDPR) under the conditions specified in the relevant provisions,
- the right to data portability (Art. 20 GDPR) if the related data processing is based on consent or contract performance and is carried out by automated means, as far as technically feasible,

which can be asserted against FH JOANNEUM Gesellschaft mbH, datenschutz@fh-joanneum.at in its capacity as data controller, and

- the right to lodge a complaint

with the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, tel.: +43 1 52 152-0, email: dsb@dsb.gv.at, as the competent supervisory authority.

Further details (e.g. time limits for erasure) concerning the processing of your personal data can be found in our privacy policies:

<https://www.fh-joanneum.at/hochschule/organisation/datenschutz/> and <https://www.fh-joanneum.at/hochschule/organisation/service-abteilungen/weiterbildung-und-studierendenadministration/> – especially in the "Student data" section.

I hereby confirm that I have read and understood the privacy policy and expressly consent to the use, processing and transfer of my data as described therein.

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Place, Date

Signature of Student