

Data Processing Information for the Intercultural Skills Certificate according to GDPR

Application for the processing and issuance of an ISC (Intercultural Skills Certificate)

Data processing, purpose and legal basis

In the following, FH JOANNEUM Gesellschaft mbH, Alte Poststrasse 149, 8020 Graz, International Relations Division (international@fh-joanneum.at), in its capacity as the data controller, provides you with information concerning the processing of your personal data for application, processing and issuance of the ISC (Intercultural Skills Certificate).

Category	Data
Personal details	First name, last name, gender, date of birth, email address, degree programme, year of admission
Language skills	Information and proof of language skills and competence levels
Studies abroad	Information and proof of studies abroad: semester abroad, internship abroad, report on experiences
Intercultural courses	Name of course, ECTS credits, educational institution, confirmation of attendance, report on experiences
Intercultural and social involvement	Information about activity and period; confirmation by institution, report on experiences
Reflection report	Reflection report on all modules
Certificate	Document to be issued and place of collection

This processing is based on your express consent according to Art. 6 (1) (a) of the General Data Protection Regulation (GDPR).

There is no legal obligation for you to provide these data; failure to provide this information will, however, prevent us from processing your application and issuing the certificate.

Data processors

Your data will not be shared with third parties. Data processing agreements have been concluded with service providers for the maintenance of IT systems, database systems, administration software and the access system.

Duration of processing

Your data will be deleted within five years of submission of the application.

We will only further process anonymised and aggregated data for statistical purposes. It will not be possible to identify you personally.

Withdrawal of consent

You may withdraw your consent at any time by sending an email to international@fh-joanneum.at. The data processed until such time and their use shall nonetheless remain lawful.

If you withdraw your consent all data will be erased and data processing will be stopped.

Other data subject rights

You have the following rights:

- the right to obtain information about your personal data (Art 15 GDPR);
 - the right to rectification (Art 16 GDPR) or erasure (Art 17 GDPR) or restriction of processing (Art 18 GDPR) under the conditions specified in the relevant provisions;
 - the right to data portability (Art 20 GDPR) if the related data processing is based on consent or contract performance and is carried out by automated means, as far as technically feasible;
- which can be asserted against FH JOANNEUM Gesellschaft mbH, datenschutz@fh-joanneum.at, in its capacity as data controller as well as
- the right to file a complaint

with the Austrian Data Protection Authority, Barichgasse 40-42, 1030 Vienna, tel: +43 1 52 152-0, email: dsb@dsb.gv.at, in its capacity as the competent supervisory authority.

Further details concerning the processing of your personal data can be found in our privacy policies: <https://www.fh-joanneum.at/hochschule/organisation/datenschutz/> and <https://www.fh-joanneum.at/hochschule/organisation/service-abteilungen/weiterbildung-und-studierendenadministration/>, especially in the "Student data" section.